

6th February Meeting - 2020 (FINAL)

	Item	Update from previous meeting	Actions & Recommendations	Priority 1 – High 2 - Low	Who
1.	Attendees, Apologies & Introductions				
	Present	Cllr Andrew Davies (Chair), Martin Rose (WC), Bill Parks (WC), Mike Perry (Bishopstrow PC), Simon Jasper (Corsley PC), Bridget Beattie (Upper Deverills PC) Tom Dommett (WTC), Denise Nott (WC), Ian Ferguson, Simon Wagner (Maiden Bradley PC), Graeme Morrison (WC)			
	Apologies	Len Turner, Kate Plastow, Caroline Sawyer, A Cummings, Cllr Tony Jackson			
	Observers	None			
2.	Notes of the last meeting (26th September 2019)				
		<p>Please note the December 5th meeting was cancelled. The minutes of the previous meeting held on the 26th September 2019 were agreed at the Warminster Area Board on 14th November 2019</p> <p>The link can be found at: Warminster Area Board Minutes 14th November 2019</p>	<p>06/02/20 Minutes from previous meeting agreed.</p>		

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3.	Finance				
		<u>Financial position at 6th February 2020</u> (a) 2019-20 allocation = £15226.00 (b) 2018-19 underspend = £6400.78 (c) 2019 -20 3 rd party Contributions £9068.53 (d) Total Budget for 2019-20 = £30,695.31 (a+b+c) (e) Scheme commitments to date 2019/20 = £33.695.31 (f) Current Balance = -£3173.30* (e-d) <i>See Appendix 1</i> *Note – overspend will be deducted from 2020/21 allocation	06/02/20 Noted		
4.	Update on top 5 Priority Schemes				
CATG agreed that once work orders have been placed for Priority One schemes a full entry is not required on Action Tracker: <ul style="list-style-type: none"> • A summary will be retained • The entry will be “greyed out” to indicate that it is in progress and no further discussion is required at the CATG meeting unless otherwise indicated. • MR will provide updates • The item will be removed once the scheme has been implemented 					
a)	5230 Whitbourne Springs/ A362 junction	26/09/09 Substantive bid unsuccessful. To be discussed at next CATG	06/02/20 Discussion took place re: possible sign improvements in lieu of junction improvements. SJ agreed issue unlikely to progress at this stage and should be removed from tracker.		
b)	5965 Bishopstrow village	26/09/19 Sign locations agreed at meeting on 4 /11/19.Setting out and installation due w/c 2/12/19.	06/02/20 Signs remain outstanding as of 06/02/20. To be grey out in next tracker.	1	MR

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c)	6253 A362 Corsley Heath (by bus stop)	26/09/19 Design 80% complete. Additional funding required due to cost of re-cutting loop for traffic counter and additional drainage works. Est. now £10,000. Agreed to allocate extra funds but will have to use part funds from 2020/21 alongside issue 6261 due to overspend.	06/02/20 MR to complete design work for approval of PC. Order likely April 20 onwards. SJ confirmed that Corsley PC have allocated £5000 towards this project.	1	MR
d)	6244 The Deverills	26/09/19 Road markings complete. Awaiting sign installation. Remove from next tracker	06/02/20 Works completed, and PC invoiced for contribution. Bridget Beattie thanked group and MR for work. Remove from next tracker.	1	MR
e)	6024 Heytesbury High Street	26/09/19 Liz Colvin felt the temporary signs were of little use as there was often not enough time to erect signs when an incident on the A36 occurred. Permanent 'unsuitable for HGV' signs to be considered at either end of the village. MR to make site visit.	06/02/20 MR explained the use of 'unsuitable for HGV's' signs at the junction with the A36 would not be correct. Agreed that existing sign be relocated from Park Lane to Park St. / High St junction. MR and DN to discuss and arrange.	1.	MR
f)	6841 6923 A350 Crockerton	26/09/19 Drawing remains outstanding. Site to be added to next ad-hoc programme. Likely early 2020.	06/02/20 Works complete. Remove from next tracker	1	
g)	6341 Upton Lovell	26/09/19 Road markings complete. Awaiting sign installation. Likely October / November 19. To be greyed out on next tracker	06/02/20 Works complete. MR to check signs. Remove from next tracker.	1.	MR
h)	5752 Church Street Maiden Bradley	06/06/19 Scheme agreed by PC. Cost £5400 with 25% contribution from PC. Recommend move to Priority 1	06/02/20 Works complete. PC invoiced for contribution. Remove from next tracker	1.	MR

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		Issue moved to priority 1. PC have confirmed their allocation of £1,350. Moved from the chair to allocate the £4050. Unanimously agreed.			
i)	6084 Victoria Road Masefield Road roundabout and Broadway rdbt, Warminster	26/09/19 WRC have confirmed they will cover cost of the signs. Mark Stansby's team undertaking this work. Likely early in new year.	06/02/20 Works expected late Feb /early March 20. Full recharge of costs to WTC	1.	RL
j)	6261 Sand St Longbridge Deverill	26/09/19 Design plans issued & agreed by PC. Cost £6386.77 with PC contribution of £1596.69 (25%) Members agreed to allocated funds but alongside issue 6253 may have to use part allocation from next financial year. Finance sheet will therefore show a deficit for current financial year.	06/02/20 Works complete. PC invoiced for contribution. Remove from tracker	1.	MR
k)	6980 Pound Street Warminster	MJR 26/09/19 HGV signs awaiting implementation. To be greyed out	06/02/20 Works complete. TC to be invoiced for contribution Remove from next tracker.	1.	MR
l)	7067 Upper Marsh Street, Warminster	26/09/19 Current policy means that only existing 30mph limits can be considered for 20mph limits. Possible extension of 30mph on Smallbrook Road up to junction Southleigh View / Gypsy Lane	06/02/20 Proposal plan and advert schedule currently with regulatory team for formal advertisement. Expected March 20 onwards. Implementation May onwards	1.	MR
m)	7051 Ash Walk Warminster	26/09/19. Request for no through road sign. Site inspection remains outstanding	06/02/20 Implementation week comm 27th Jan. To be removed from next tracker	1.	MR

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5.	Priority Two / Pending Schemes				
5.1	6146 Woodcock Road	26/09/19 Town councillors to press Kingdown School to update their travel plan	06/20/20 No update to report. Item to remain on tracker as low priority 2.	2	
5.2	6598 Bishopstrow Road – Pedestrian crossing request	26/09/19 When development agreed there was a s106 requirement to put in a crossing. Due to an administrative error - the developers were not aware of the s106 requirement and are refusing to abide by it. Suggestion that CATG might take it on as a project. Group do not feel this is a matter for them, so view is to not use CATG money to pay for this. Letter to be issued from Area Board to Wiltshire Council Development control	06/02/20. Group felt that no further progress could be made on this issue. To be removed from next tracker.	2.	MR
5.3	6661 Codford High Street	26/09/19 Meeting with PC representatives arranged for early October. To be discussed at December meeting.	06/02/20 Site meeting took place 3/10/19.MR has contacted Highway England. Sign proposals to be agreed and issued to HE for comments. Issue moved to Priority 1	1.	MR
5.4	7051 Ash Walk Warminster	26/09/19 - Residents in Ash Walk have contacted the Town Council about speeding traffic and thoughtless and hazardous parking. MR to investigate further and report back to next meeting	06/02/20 MR to visit site and report back to next meeting.	2	MR
5.5	7058 King Street Warminster	26/09/19 Speeding complaint. Request for Traffic Calming. MR recommends metro-count to establish extent of problem. Issue to be discussed at WTC TDC first Action with Warminster TC. Speed survey request to be submitted	06/02/20 Warminster TC to Check status of metro count and report to next meeting	2	WTC

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5.6	7168 7242 Heytesbury Village 20mph limit	Update 29/01/20 Metro count results. Site 1 High St. (East of Little London). 85th percentile = 36.8mph Mean = 30.2mph Site 2 - High St. (West of Chapel Road) 85th Percentile = 30mph Mean = 24.4mph Site 3 - High St. (West of Park St.) 85th Percentile = 26.0mph Mean = 21.6mph	06/02/20 MR to speak to Heytesbury PC to discuss data and way forward	2.	MR
5.7	17-19-1 Chapmanslade Pavement parking	26/09/19 To be discussed by Chapmanslade PC and report back to next meeting.	06/02/20 PC have advised group of no further action at this time. Remove from next tracker		MR
5.8	No issue number Silver Street, Warminster. Local Resident Anthony Shoult raised issue RE. Speeding from Silver Street all the way through town and proposed a 20mph limit / zone.	Update 29/01/20 SDR undertaken 30/10/19 - 06/11/19. Output issued to Mr Shoult on 6/11/19 85th Percentile = 29mph Mean = 25mph. 3% of vehicles exceeding posted limit Volume over 7days = 70341, approx. 10000 vehicles per day. For the 7-day period the device recorded 194 Long vehicles traveling westbound and 118 eastbound. Actual HGV's unknown but represents 0.44% of total flow For the 7-day period the device recorded 194 Long vehicles traveling westbound and 118 eastbound. Actual HGV's unknown but represents 0.44% of total flow	06/02/20 Formal email from P Khansari has been sent to Mr Shoult outlining that no further action will be taken on this issue. Remove from next tracker		MR

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6.	New Requests submitted since last meeting				
6.1	17-19-2 A36 / B390 Chitterne	Heytesbury PC request measures to improve safety measure at junction of A36 / B390 Knook	MR to liaise with HE	2.	MR
6.2	17-19-3 Frome Road, Maiden Bradley.	Request for on-carriageway footway from Frome Road properties to High Street	MR explained that site does not currently meet current criteria for on-carriageway footway. MR to provide flow chart to PC	2.	MR
6.3	17-20-1 91 High street Chapmanslade.	Request for H bar marking.	New agreed process for bar markings. Cost of £150.00. To be funded by the requester. MR to inform.	2.	
6.4	Ref. Number to be assigned Junction Portway & High Street, Warminster	The junction of Portway & High Street has bollards to mark the edge of the turning the bollards can only be shallowly secured, and the bollards are regularly knocked out. Officers have spoken to WC who have informed us that any missing bollards will not be replaced. It is recommended that members refer the matter to CATG to consider whether there are any other approaches that could be adopted, e.g. a higher kerb	Concern raised that increased kerb height i.e. containment kerb would result in potential flooding issues for adjacent to shop front. Existing bollards to be removed and replaced with Rediweld 'Jislon' Pole cones. MR to investigate likely cost and report back to next meeting. Agreed as priority 1 but no monetary allocation at this stage	1.	MR
6.5	Ref. Number to be assigned High Street, Maiden Bradley.	Request for a designated / lined out footpath along High Street on the right-hand side of High Street facing the B3092 junction from approximately the junction with Back Lane to the Village hall. • The road duly marked with pedestrian roundels as required.	20mph assessment would be required. Cost in the region of £6500 - £8500. Agreed as Priority 1. but no monetary allocation at this stage	1.	MR

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		<ul style="list-style-type: none"> a 20mph speed limit from the junction with back lane to the junction with the B3092. High Street already has a 7.5 tonne weight limit on it although it is not properly signed. 			
6.6	17-20-02 A350 Longbridge Deverill	Lorries are parking on the pavement and verge whilst they visit the shop/WC at the petrol station. This causes a traffic hazard as well as churning up the verge. We would like Plastic reflective bollards installed (like the ones on A350 south bound in Crockerton at turning to Potters Hill)	Item submitted prior to Feb meeting but was missed. To be considered at June meeting.		
7	AOB				
7.1	Nothing to report				
11.	<p>Agreement of Priority 1 schemes (Max 5 to be progressed at any one time) Note: Issues which are 'Greyed out' indicate schemes where orders have been issued but are awaiting implementation.</p> <p>Issues highlighted in Yellow are awaiting approval from the Area board</p> <ol style="list-style-type: none"> 6253 A362 Corsley Heath - Ped improvements by bus stop 7067 Upper Marsh Street, Warminster - 30mph limit extension 6661 Codford High Street - HGV signs on the A36 to Cold Store (Lyons Seafood) Junction of Portway and High Street Warminster - Jislon City Pole cones High Street, Maiden Bradley 20mph limit and on-carriageway footway 				
12.	Date of Next Meeting - 18th June 2020 – 10am Venue TBC				

Highways Officer – Martin Rose

1. Environmental & Community Implications

- 1.1. Environmental and community implications were considered by the CATG during their deliberations. The funding of projects will contribute to the continuance and/or improvement of environmental, social and community wellbeing in the community area, the extent and specifics of which will be dependent upon the individual project.

2. Financial Implications

- 2.1. All decisions must fall within the Highways funding allocated to Warminster Area Board.

2.2. If funding is allocated in line with CATG recommendations outlined in this report, and all relevant 3rd party contributions are confirmed, Warminster Area Board will have a Highways funding deficit of **-£3173.30**

3. Legal Implications

- 3.1. There are no specific legal implications related to this report.

4. HR Implications

- 4.1. There are no specific HR implications related to this report.

5. Equality and Inclusion Implications

- 5.1. The schemes recommended to the Area Board will improve road safety for all users of the highway.

6. Safeguarding implications – none

APPENDIX 1

Warminster CATG

APPENDIX 1 As at February 6th 2020

BUDGET 2019-20	£15,226.00	CATG ALLOCATION 2019-20
	£6,400.78	2018-19 underspend
	£2,500.00	Corsley Heath - Ped improvements by bus stop
	£300.00	Bishopstrow PC - Signs and road markings
	£775.00	The Deverills Sign and Road markings
	£75.00	Heytesbury PC
	£250.00	Longbridge Deverill PC Crockerton roundels
	£1,350.00	Maiden Bradley PC
	£275.00	Upton Lovell PC
	£28.00	Warminster TC West Parade
	£750.00	Warminster TC - 30mph limit Smallbrook
	£779.84	Warminster Rugby club
	£314.00	Chapmanslade SID post.
	£75.00	Warminster TC - Ash Walk Sign
	£1,596.69	Longbridge Deverill PC- Sand Street
Total Budget	£30,695.31	
Commitments carried forward from previous years		
Whitbourne Springs/ A362 junction	£0.00	Failed Substantive bid 2019/20
Signs / Road markings Bishopstrow	£1,200.00	Signs outstanding.
The B3095 Deverills Signs / Lines	£3,100.00	Extra cost due to PC request to extend edge lines.
New Schemes 2019/20		
A362 Corsley Heath - Safety Improvements	£10,000.00	Increase in cost due to Traffic counter
B3092 Maiden Bradley Improvements to Traffic Calming	£6,076.00	Increase in cost from £5400
Heytesbury Temporary Signs (Unsuitable for Diverted Traffic)	£300.00	Complete
Crockerton '50' Roundels	£1,000.00	Oder issued under ad-hoc road markings
Upton Lovell Village - Signs and Road markings	£1100.00	Complete
Pound St/ West Parade HGV signs	£112.00	Estimate
Ad-hoc road markings (Portway Lane / Chapmanslade)	£200.00	Complete
Sand Street / BP garage Longbridge Deverill	£6,386.77	
Upper Marsh Road / Lower Marsh Rd/ Smallbrook Road 30 speed Limit	£3,000.00	
Warminster Rugby Club brown signs	£779.84	Full costs to be covered by Warminster TC
Chapmanslade SID posts	£314.00	Full costs to be covered by requester
Ash Walk No through Road Sign	£300.00	
Total commitment	£33,868.61	
Remaining Budget	-£3,173.30	